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81-1001

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03 AUG 1981

MEMORANDUM FOR THE RECORD

SUBJECT: Comptroller Meeting - 27 July 1981 (U)

1. The Comptroller met with the deputy directors on 27 July to discuss resource concerns. Present at the meeting were John H. Stein, Deputy Director for Operations; Harry E. Fitzwater, Deputy Director for Administration; R. E. Hineman, Deputy Director of the National Foreign Assessment Center; James H. Taylor, Associate Deputy Director for Science and Technology; [] Administrative Officer, DCI Area; Edward L. Sherman, Director of Finance; James Glerum, Director of Personnel; Maurice Lipton, Comptroller; and Comptroller staff members. (C)

3. Personnel: Mr. Glerum presented personnel projections indicating the Agency could potentially be in excess of the OMB ceiling on full-time permanent (FTP) employment by 70 on 30 September. Mr. Lipton indicated that beginning fiscal year 1982 at this overstrength level and projecting attainment of 1982 end of year strength of [] would not necessarily cause us to exceed our full-time equivalent (FTE) ceiling of [] in 1982. (Beginning in 1982, ceilings on FTP employment will be in terms of FTE rather than occupied positions at end of year). As was indicated last month, we also anticipate workyears for temporary/part-time employment will be in excess of the 1981 OMB ceiling. Based on our level of personnel activities and the increased full-time permanent ceiling for 1982, it was decided to go forward now to OMB with an appeal to exceed our 1981 personnel ceilings. (S)

4. 1981 Funds: As of 30 June 1981 funds were obligated and committed at a rate of 76 percent or slightly ahead of a straight line projection for the first 9 months of the year. This compares with a 78.6 percent rate of the same time last year, indicating a somewhat less restrictive funds availability posture. (S)

5. Unfunded requirements totaling [] were reviewed and it was agreed to fund [] and commit to fund an additional []. A decision on the balance was deferred. Specific items are listed in the attachment. There was some discussion of the merits of specific

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unfunded items that were deferred. Based on the value of particular items and the likelihood of additional availabilities, it appears that at least some of these can be funded later this year. It was also agreed to realign personal services funds to fund the shortfall in the DDS&T. (S)

6. Travel: Although directorate projections still indicate a potential shortfall, it appears that, based upon prior experience, the Agency will be able to remain within the OMB imposed travel ceiling. Based on this assessment, the Comptroller recommended that components proceed with all needed travel. Mr. Sherman indicated that experience using Government Transportation Request (GTR's) showed significant savings on ticket costs were possible. (S)

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Chief, Budget Management Group
Office of the Comptroller

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Attachments:
Vu-graphs

cc: DDCI
DDA
D/NFAC
DDO
DDS&T
D/Fin
D/OP
AO/DCI

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